

# Funeral Director's Certificate – On-Campus

## Program Overview

This academic program is designed to meet specific state or professional needs. It is not accredited by the American Board of Funeral Service Education. Students graduating from this program will not have the academic credential for licensure in states where graduation from an ABFSE accredited program is required.

Please note: This program is not eligible for Federal Financial Aid.

## Graduation Requirements

To be considered a candidate for graduation from the Funeral Director Certificate (FDC) at Dallas Institute of Funeral Service, the following guidelines must be met:

1. The student has successfully completed the FDC program of instruction with a minimum 2.0 cumulative GPA and passing grades in all courses.
2. The student has successfully completed all requirements of the Funeral Director Practicum.

If the student has an outstanding balance with the College at the time of graduation, the College will not post the award to the student's official transcript until the balance is paid in full. Official transcripts showing the awarding of a degree or certificate are required in most states for licensure.

## Certificate Plan by Quarter

| Quarter 1     |                                    |               |           |             |                      |
|---------------|------------------------------------|---------------|-----------|-------------|----------------------|
| Course Number | Course Title                       | Lecture Hours | Lab Hours | Total Hours | Quarter Credit Hours |
| SCI 102       | Introduction to Social Sciences    | 22            | 0         | 22          | 2                    |
| INT 100       | Preparing for Professional Success | 33            | 0         | 33          | 3                    |
| LAW 223       | Law in Funeral Service             | 33            | 0         | 33          | 3                    |
| COR 201       | Funeral Service Essentials         | 44            | 0         | 44          | 4                    |
| COR 207       | Funeral Directing                  | 44            | 0         | 44          | 4                    |
| COR 211       | Funeral Service Management         | 22            | 0         | 22          | 2                    |

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| COR 213               | Funeral Service Sociology               | 44                   | 0                | 44                 | 4                           |
|-----------------------|-----------------------------------------|----------------------|------------------|--------------------|-----------------------------|
| <b>Totals</b>         |                                         | <b>242</b>           |                  | <b>242</b>         | <b>22</b>                   |
| <b>Quarter 2</b>      |                                         |                      |                  |                    |                             |
| <b>Course Number</b>  | <b>Course Title</b>                     | <b>Lecture Hours</b> | <b>Lab Hours</b> | <b>Total Hours</b> | <b>Quarter Credit Hours</b> |
| LAW 203               | Practical Issues in Business Law        | 22                   | 0                | 22                 | 2                           |
| MGT 101               | Small Business Management               | 44                   | 0                | 44                 | 4                           |
| COR 203               | Funeral Service Merchandising           | 33                   | 0                | 33                 | 3                           |
| COR 205               | Cremation and Disposition Options       | 44                   | 0                | 44                 | 4                           |
| COR 209               | Funeral Service Communications          | 33                   | 0                | 33                 | 3                           |
| COR 215               | Funeral Service Psychology              | 33                   | 0                | 33                 | 3                           |
| COR 217               | Ethical Applications in Funeral Service | 22                   | 0                | 22                 | 2                           |
| CAP 290               | Capstone Review – Arts                  | 22                   | 0                | 22                 | 2                           |
| <b>Totals</b>         |                                         | <b>253</b>           |                  | <b>253</b>         | <b>23</b>                   |
| <b>Program Totals</b> |                                         | <b>495</b>           |                  | <b>495</b>         | <b>45</b>                   |

## Categories of Instruction

| <b>Business Management &amp; Professional (COR)</b> | <b>Quarter Credit Hours</b> |
|-----------------------------------------------------|-----------------------------|
| COR 209 – Funeral Service Communications            | 3                           |
| COR 205 – Cremation & Disposition Options           | 4                           |
| COR 201 – Funeral Service Essentials                | 4                           |
| INT 100 – Preparing for Professional Success        | 3                           |
| COR 207 – Funeral Directing                         | 4                           |
| COR 203 – Funeral Service Merchandising             | 3                           |
| COR 211 – Funeral Service Management                | 2                           |
| MGT 101 – Small Business Management                 | 4                           |
| CAP 290 – Capstone: Arts                            | 2                           |
| <b>Total Quarter hours in Division</b>              | <b>29</b>                   |

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| Social Science (COR & SCI)                        | Quarter Credit Hours |
|---------------------------------------------------|----------------------|
| COR 215 – Funeral Service Psychology              | 3                    |
| SCI 102 – Introduction to Social Sciences         | 2                    |
| COR 213 – Funeral Service Sociology               | 4                    |
| <b>Total Quarter hours in Division</b>            | <b>9</b>             |
| Legal, Regulatory, and Ethics (COR & LAW)         | Quarter Credit Hours |
| LAW 203 – Practical Issues in Business Law        | 2                    |
| LAW 223 – Law in Funeral Service                  | 3                    |
| COR 217 – Ethical Applications in Funeral Service | 2                    |
| <b>Total Quarter hours in Division</b>            | <b>7</b>             |

*Dallas Institute of Funeral Service is not regionally accredited and that may limit the transfer of credits to another institution. All transfer credits are dependent on the receiving institution.*