

Ottawa University and the Dallas Institute of Funeral Service
Articulation Memorandum of Understanding
April 24, 2008

INTRODUCTION

This Memorandum of Understanding (MOU) formally recognizes that the Dallas Institute of Funeral Service (DIFS) and Ottawa University (OU) are educational partners, committed to providing greater educational opportunities and services for students transferring between their respective institutions. The Dallas Institute of Funeral Service and Ottawa University enter into this Memorandum of Understanding in a spirit of cooperation and mutually recognize each other as quality institutions of higher learning. Each institution, furthermore, is dedicated to serving students from all walks of life, regardless of race, ethnicity, religion, sex, disability, color, age, marital status, national origin or other non-merit factors in accordance with Title VI of the Civil Rights Act of 1964 as amended.

ACCREDITATION

Ottawa University is accredited by The Higher Learning Commission and a member of the North Central Association, 312-263-0456, www.ncahigherlearningcommission.org.

Ottawa University is fully accredited by the State of Indiana Commission on Proprietary Education, 302 West Washington Street, Room E201, Indianapolis, Indiana, 46204-2767, 317-232-1320, www.ai.org/cope/.

The Dallas Institute of Funeral Service is accredited by the American Board of Funeral Service Education (ABFSE) 3432 Ashland Avenue, Suite U, St. Joseph, Missouri, 64506, 816-233-3747, www.abfse.org and recognized by the Council for Higher Education Accreditation (CHEA) for transfer of credit hours.

The Dallas Institute of Funeral Service is approved by the Texas Higher Education Coordinating Board, Texas Work Force Commission, Department of Health and Human Services State Boards, Commissions and Agencies of Funeral Service, State Approval for Veteran Training, State Approval for Vocational Rehabilitation

Training, Department of Justice, Immigration and Naturalization Service and is a member of the National Association of Colleges of Mortuary Science.

PURPOSE

This MOU provides a structure through which articulation at all levels can be supported. The participating institutions understand and agree that articulation is with Ottawa University as a whole, and is not limited to the Jeffersonville, Indiana campus.

Both Ottawa University and Dallas Institute of Funeral Service jointly reserve the right to preapprove all printed material pertaining to this MOU and articulation agreement.

ARTICULATION SPECIFICS

Any individual who has earned the Associate of Applied Science Degree (Funeral Service) (105 quarter credits) from Dallas Institute of Funeral Service will be admitted to Ottawa University with advanced standing at the Junior level with 70.35 semester credits accepted in transfer. In addition, Ottawa University will recognize that all DIFS graduates have fulfilled all liberal arts breadth area requirements of the Ottawa University Bachelor of Arts degree programs.

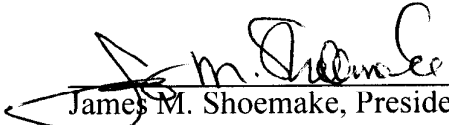
DIFS graduates transferring to Ottawa University may earn a Bachelor of Arts degree, by successfully completing an additional fifty-eight (58) Ottawa University credits; forty-eight (48) of which must be upper division (300 & 400) level courses and a minimum 2.0 grade point average for all course work taken at Ottawa University and transferred in from DIFS.

LONGEVITY OF THE AGREEMENT

This agreement shall be in effect upon its execution by the parties, and is valid until such time as either institution notifies the other in writing that the agreement is terminated. In the event that any changes occur in the relationship between Ottawa University and Dallas Institute of Funeral Service, all DIFS graduates who matriculated in an Ottawa University degree program prior to the termination date

shall have the right to complete their degree requirements as specified in the MOU.

OFFICIAL SIGNATURES:


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5-1-2008
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