Texas Refund Policy

Location of Regulation (Non-Military)

- Texas Education Code Sec. 132.061: Refund Policy

Refund Timeframe

- **Residence & Synchronous Distance Education**: Refunds shall be paid within sixty (60) days after the effective date of termination
- **Asynchronous Distance Education**: Refunds shall be paid within sixty (60) days after the effective date of termination

App. Fee/Right to Cancel

- **Residence & Synchronous Distance Education**: If tuition and fees are collected prior to entrance and a student does not enter the residence career school/college after the seventy-two (72) hr cancellation period, the institution may retain no more than $100
- **Asynchronous Distance Education**: If tuition and fees are collected prior to entrance and a student does not begin the program after the seventy-two (72) hour cancellation period, the institution may retain no more than $50

Method for Calculating the Refund

- **Residence & Synchronous Distance Education**: 
  \[
  \frac{\text{# of hrs remaining in term}}{\text{total # of hrs in term}} \times \text{tuition charged for term}
  \]
  
  *prorate up to 75%*

- **Asynchronous Distance Education**: 
  \[
  \frac{\text{# of courses completed}}{\text{total # of courses in program}} \times \text{tuition charged for term}
  \]

Additional Notes

- Date of Regulation: Texas Education Code published 06/01/2015

Location of Regulation (Military)

- Texas Education Code Sec. 132.0611: Refund Policy for Students Called to Active Military Service

Refund Timeframe

- Refunds shall be paid within sixty (60) days after the effective date of termination*
Texas Refund Policy

App. Fee/Right to Cancel

- 100% app. fee refund**

Method for Calculating the Refund

- **Refund for Students called to Active Duty:**
  \[
  \text{Refund} = \frac{\text{# of hrs remaining in term}}{\text{total # of hrs in term}} \times \text{tuition charged for term}
  \]
  
  *pro rata up to 100%*

Additional Notes

- Date of Regulation: Texas Education Code published 06/01/2015
- Students will be appropriated a final grade/credit if the instructor determines the student completed at least 90% of the required coursework, and demonstrated sufficient mastery of the material
- *No requirement included in regulation; aligned with Non-Military Refund Policy
- **No requirement included in regulation; 100% due to being called to active military service